



Office of the Zoning Administrator

100 N Wall St.

Denmark, WI 54208

Ph. 920-309-0721

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APPLICATION for CONDITIONAL USE PERMIT

*This application and its application fee are required to determine compliance with the Zoning Ordinance. This Application **must be completed in full**. The Village of Denmark **cannot accept** an incomplete Application Form or an Application Packet lacking all required information. Six paper copies and one digital copy (PDF or similar format) of the application packet is required.*

Contact Information:

Property Owner: _____

Address: _____

Phone: _____ Email: _____

Applicant / Agent (if different from Property Owner): _____

Address: _____

Phone: _____ Email: _____

Property Description:

Address: _____ Parcel ID: _____

Current Zoning: _____ Lot Size: _____ Lot Width: _____

(If additional parcels, please attach as separate sheet)

Current Use of Property: _____

Proposed Use of Property: _____

Conditional Use Requested:

Specify the requested Conditional Use, as provided for in Chapter 315-52 of the

Village of Denmark Zoning Ordinance: _____

The Conditional Use is requested so that the property may be used in the following specific manner or for the following specific purposes:

Additional Comments (if any):

Additional Information:

Additional information, as applicable, shall be included as an attachment to the Application.

Application Checklist:

The purpose of the Application Checklist is to ensure a complete submittal has been prepared and to expedite the review process. The checklist is not necessarily inclusive of all requirements needed to obtain Site Plan approval and does not absolve the Applicant from compliance with other applicable sections of the Zoning Ordinance.

The Application Checklist **must be completed in full** by entering one of the following symbols into each box in the Code column of the table that follows.

✓ Shown on Site Plan
Drawing # Included with
Application

Code	Conditional Use Permit Application Submittal Requirements
	Names and addresses of the applicant, owner of the site, architect, professional engineer, contractor, and all opposite and abutting property owners of record.
	Description of the subject site by lot, block, and recorded subdivision or by metes and bounds; address of the subject site; type of structure; proposed operation or use of the structure or site; number of employees; and the zoning district within which the subject site is located. <i>[Please provide this information in a Word document].</i>

	Building, site, and operation plans of the proposed use.
	Description of areas designated floodland or floodplain, as applicable.
	A Plat of Survey prepared by a registered land surveyor showing all of the information required under Chapter 236 Wis. Stats., the mean and historic high water lines and floodlands on or within 40 feet of the subject premises and existing structures, paving, and landscaping.

Additional plans and data may be required when determined by the Zoning Administrator or Plan Commission to be necessary in order to complete a thorough and efficient review. Certain submission requirements may be waived when determined to be superfluous.

Commencement of Construction:

No project shall commence construction prior to the issuance of any required Village permits or State or Federal approvals.

Signature and Certification:

I certify the information presented on this Application and the drawings, plans, and other materials included therein are, to the best of my knowledge, complete and in accordance with the Zoning Ordinance.

Applicant Signature: _____ Date: _____

Application Fee:

The Application Fee for a Conditional Use Permit is \$250.00. The Application shall not be accepted until the Application Fee has been paid.